

STUDENT-ATHLETE REGISTRATION INSTRUCTIONS

Student-athletes must register online **prior to trying out for a sport**. Parents will do the majority of the registration process, but students will need to read and e-sign documents. It is helpful to have the student available during this process.



IS NOW



1: Go to **Aktivate.com** and create an account (or log into your existing account), be sure to keep your login information, you will use it each year you have an athlete playing sports in Nevada. If you have lost your password, please contact the Carson High Athletic Office for help.

2: Click on **START/COMPLETE REGISTRATIONS** then **NEW REGISTRATION**. Click on **SELECT SCHOOL**, then Nevada and type Carson High to select our school. Click **SELECT ATHLETE** and then enter the information for your student-athlete or select your returning athlete's name. Please use the same full legal name the student is registered with at school; do not use nicknames, shortened names or a different last name. Make sure the athlete's address matches the address of their primary guardian in Infinite Campus.

3: SELECT YEAR/ SPORT. Make sure you are registering in the correct school year. **NOTE:** It is best to register for **all sports** the athlete is interested in at this time. You can add sports later into the school year, but you must complete the majority of this process again. If the student-athlete thinks they may be interested in a sport, check that box now.

4: Fill out the **GUARDIAN INFO**, whoever is listed as Guardian 1 must also be the primary guardian listed in Infinite Campus and must reside at the same address as the athlete.

5: Fill out the student's **HEALTH INSURANCE INFO** and a brief **MEDICAL INFO** questionnaire.

6: NEVADA QUESTIONNAIRE: Click on the **NIAA TRYOUT CHECKLIST** and answer the questions by checking the boxes, typing your name and clicking **E-SIGN** that you have read each of the statements. Both the parent and athlete must e-sign. Next is the **HIGH SCHOOL CHECK**, answer the questions based on your situation. There are many different questions to help make the process as efficient as possible. Check YES or NO to each question asked and follow the prompts. Read the questions carefully and answer honestly. Answers to these questions may have you complete a transfer application. The transfer process will tell you the student is ineligible until proof of eligibility is provided, this is normal, and documentation can be submitted later in the process. If your situation is not listed, please contact the Carson High Athletic Office for guidance. **Residential Affidavits:** There is a question about students living in the attendance zone on a residential affidavit (defined in Aktivate). This is a unique situation and does not apply to most students. If you are unsure, please contact the Registrar's Office for clarification.

7: If your athlete is new to Carson High, you must do a **GUARDIANSHIP AND RESIDENCY VERIFICATION**, please answer the questions based on your situation. You will need to provide 2 current proofs of address. Any student from a divorced or separated household is also required to provide a copy of the complete divorce decree/custody agreement to prove that the parent living in the Carson High zone has custody of the child. They will also require two current proofs of address for this parent. If the parents have equal custody, the student will establish their athletic eligibility at Carson High upon completion of this verification. Once eligibility is established at Carson High, the student may not transfer to the zone school of the other parent without being subject to the NIAA

transfer rules. The NIAA requires the full divorce decree/custody order that has been signed by the judge for this verification, families may redact information unrelated to custody if desired.

8: You can accept or decline the **ADDITIONAL OPPORTUNITIES** then click on **ELECTRONIC DOCUMENTS**. Some of the **ELECTRONIC DOCUMENTS** are general to Carson High/NIAA, some are from Carson High and some are direct from the sport you are signing up for. **Parent & athlete must read and e-sign all acknowledging their understanding and agreement to abide by them.**

NOTE: SEE ATTACHED PAGES FOR MEDICAL FORMS HELP.

9: The **NIAA PHYSICAL FORMS** must be printed out by clicking the **DOWNLOAD** button. These forms are found on Aktivite through your registration, the NIAA.com website, and our website at carsonhighathletics.com/forms. **The one-page Medical Eligibility Form is the only form you upload** to Aktivite. **DO NOT SHARE** the other two forms (History Form and Physical Examination Form) or they will be rejected. These are to be kept on file with your physician or at home. *A new Medical Eligibility Form is due every year.*

Free scanning apps are available on smartphones if you do not have a scanner. You can also upload clear and unobstructed pictures of the physical forms if necessary. Carson High will not accept physical copies.

ACADEMIC ELIGIBILITY: All student-athletes must be enrolled in a minimum of 2 semester credits (4 classes) and have an unweighted **GPA of 2.0 or better in the semester prior to trying out for a sport**. All incoming 9th graders are eligible in the 1st semester of their freshman year, middle school grades do not factor into high school eligibility. Once an athlete makes a team, grade checks occur every 3 weeks during their season. Specific questions can be directed to the Carson High Athletic Office.

ATHLETES ON SIGNATURE OR ZONE VARIANCES: Students attending Carson HS on a Signature or Zone Variance are considered "sub-varsity" for their first year **ONLY**. This means they can only be on the Freshman or JV team of a sport. Per NIAA regulations, seniors (12th grade) cannot be sub-varsity.

UNIQUE/ SPECIAL CIRCUMSTANCES: If the living situation of the student-athlete/ family is unique, please contact the Carson High Athletic Office for guidance.

QUESTIONS OR ADDITIONAL HELP:
Contact Sam Golden, Athletic Secretary
EMAIL sgolden@carson.k12.nv.us
PHONE (775)-283-1601